

**Streets, Building and Utilities Committee**  
**Minutes**  
**September 12, 2016**

**Call to Order:** Meeting called to order at 6:32 p.m.

**Roll Call:** By sign in.

**Citizen's comments:** Dave Prill was present to discuss an invoice for City mowing that was sent to a resident. The resident was out of town and did not receive the letter. By the time the resident returned home and received the letter, the city had done the mowing. Mr. Prill said this was a miscommunication on his and the resident's part and was hoping that the City would take that into consideration and adjust or forgive this invoice. The Committee advised that this item was not on the agenda so action could not be taken. This item will be placed on the next meeting agenda and the invoice will be on hold pending Committee action.

**Public Information Session for the 2017 Roads and Water/Sewer Projects – John Street:** A number of citizens attended the meeting to learn more about the proposed projects. Citizens were asked to sign in as they entered the meeting. Chair Henke introduced the meeting as an informational session with Martin Hansen, Anthony Doro for the City and Jerry Foellmi from General Engineering available to provide information and answer questions. Jerry reviewed the John, Park and Willow Street projects, displaying maps and providing answers to citizen questions about the projects including some general project timing.

**Public Works Report:** The part-time snow plow driver resigned. Based on market wages, Martin suggested an increase to the current wage for this position. Motion by Ald. Thiem/Mayor Slate to update part-time snow plow wages to \$16.50 per hour. Following discussion, motion by Mayor Slate/Ald. Thiem to amend the original motion to have the wages be a range of \$15.50 to \$16.50 depending on qualifications. Motion amendment carried. Original motion, as amended, carried. Motion by Mayor Slate/Ald. Abendroth to advertise for the part-time snow plow driver position. Motion carried.

**Water and Sewer Department Report:** Motion by Ald. Abendroth/Mayor Slate to obtain bids for the pump replacement. Motion carried.

**New Business:**

**Sidewalk Maintenance Policies:** The Committee reviewed the draft Sidewalk Maintenance Handbook and noted some changes. The Committee will review the updated version at the October meeting and put the guidebook to Council for approval in October.

**Road Right-of-Way Tree Maintenance Policies:** Discussion on this topic but no action was taken.

**Old Business:**

**2017 Street/Utility Project Updates:** Motion by Mayor Slate/Ald. Thiem to recommend to council that the John Street project include widening the street for consistent width down the entire street. Motion carried. Motion by Mayor Slate/Ald. Abendroth that the City Clerk request the mail box location policy from the Post Office. Motion carried. The Streets meeting is tentatively planned for Tuesday October 4, 2016 to discuss West Vista, Water and South High. The Committee asks the City Clerk to send letters to those residents.

**Review Land Use Permits:** Permits reviewed, no action taken.

**Adjournment:** Motion by Mayor Slate/Ald. Thiem to adjourn. Motion carried. Meeting adjourned at 9:06 p.m.

Submitted by Chair Brenda Henke